



**POLICY COMMITTEE MEETING
SUMMARY MINUTES
June 27, 2014 - 12:00 p.m. (NOON)
Manchester Meadows Conference Room**

COMMITTEE MEMBERS PRESENT: Danny Funderburk; Doug Echols; Bill Harris; Kathy Pender; George Sheppard; Ann Williamson; Ralph Norman; and Wes Hayes

ADMINISTRATIVE/TECHNICAL/MANAGEMENT STAFF PRESENT:

Greg Shaw (SCDOT); John McCarter (SCDOT); Robby Moody (CRCOG); Joy Shealy (SCDOT); Kevin Bronson (Rock Hill); Brian Klauk (SCDOT); Ryan Blancke (York County); Bill Meyer (Rock Hill); Kevin Sheppard (SCDOT); Penelope Karagounis (Lancaster County); David Vahaun (Rock Hill); Allison Love (York County); Chuck Chorak (Rock Hill); Elizabeth Harris (CIN); Susan Britt (Tega Cay); Joe Cronin (Fort Mill); Bill Jordan (SCDOT); Steve Allen (York County); Jimmy Bagley (Rock Hill); Jessica Hekter (FHWA); William Long (RFATS); and David Hooper (RFATS)

CITIZENS/VISITORS PRESENT: Frank Myers (CAC); Jim Van Blarcom (CAC); Scot Sibert (STV); Allison Rauch (CN2); Tim Baldwin (York County Natural Gas); and Larry Huntley (Fort Mill)

1. CALL TO ORDER:

- a. **Welcome** – Vice Chairman Funderburk called the meeting to order at 12:15 P.M. and welcomed all in attendance.
- b. **Citizen Comment Period** – Mr. Funderburk asked if there were any citizen comments. There were no comments.

2. REVIEW/APPROVAL OF MINUTES:

Mr. Funderburk asked if there were any changes, deletions, or comments to the minutes of the May 16, 2014 meeting. Mr. G. Sheppard noted that the minutes should reflect that Jim Reno was recommended to serve as the transit representative as outlined in MAP-21. Mr. Hayes then made a motion to approve the minutes as amended. Mr. G. Sheppard seconded and the minutes were unanimously approved.

3. UPDATE ON CURRENT PROJECTS:

- a. **SCDOT Report** – Mr. Klauk provided a status update on projects administered by SCDOT.
 - SC 121 (Albright Road) faced inclement weather and is now scheduled to be complete in August 2014
 - Riverview / Riverchase Area Project is in ROW and is expected to begin construction in Fall 2015

- Dave Lyle / Chamberside Dr is in ROW and is expected to begin construction in Winter 2015
- Mt. Gallant / Celanese Road is 80% complete and expected to be finished in mid-July
- SC 160 / Gold Hill is in ROW and is expected to begin construction in Fall 2014
- S-650 over Wildcat Creek is expected to be complete by the end of June 2014
- S-101 over Wildcat Creek has completed ROW and letting is scheduled for September 2014
- SC 72 over Fishing Creek is in ROW and letting is scheduled for Fall 2014
- SC 5 and S-81 over Tools Fork Creek are in ROW and letting is scheduled for Summer 2015
- S-50 over Manchester Creek is in ROW and letting has been delayed until Fall 2015 because USACE requires a joint permit with the Celriver Road Widening Project
- S-654 over Burgis Creek has begun PE and letting is scheduled for early 2018
- S-655 over Fishing Creek has begun PE and letting is scheduled for early 2017

Mr. G. Sheppard requested that a copy of the PowerPoint presentations for SCDOT updates be included in the Policy Committee's agenda packets in the future. Mr. Hooper confirmed that this will be incorporated.

4. REPORTS AND PRESENTATIONS:

- a. MAP-21 Transit Representative on the Policy Committee** – Mr. Hooper briefly reviewed prior discussions on this item, with a specific focus on three points of emphasis: (1) elective and appointive members; (2) whether an existing member can serve in a dual capacity; and (3) direct recipient standing versus designated recipients and sub-recipients in meeting this requirement. Ms. Hekter then summarized the nature of the most recent policy guidance regarding item #2 – that the transit representative should not (rather than shall not) attempt to serve in a dual capacity provided that supporting conditions are present (i.e., a planning area with a separate transit agency that could serve in this role).

Mr. Echols then shared his assessment that the most recent guidance effectively represents a sharp departure from prior guidance where it appeared that an existing member was not permitted to serve in a dual capacity. Discussion then followed regarding the condensed nature of the current transportation bill; the amount of time allowed before policy guidance is issued; and lastly, adjustments to implementation planning when policy guidance is subsequently revised.

Mr. Echols then noted that given the change in interpretation – selecting an existing member would be a good way to go. Mr. Echols went on to note that Ms. Pender's name had been previously mentioned; and that, if she were willing to assume this responsibility, then this would indeed be a good outcome. Mayor Funderburk then noted that such a recommendation would be a fine way to meet this requirement without having to adjust the size of the Policy Committee.

Ms. Pender then asked a clarifying question that in serving in this role – that she is not relinquishing and / or modifying her standing as a jurisdictional member regarding all matters that come before the Policy Committee. In response, Mr. Hooper noted that full decision-making authority continues as all other members, on all matters. Mr. Funderburk then asked staff to confirm that there is no conflict with this implementation approach. Mr. Hooper responded that there is no conflict in meeting the requirement in

this manner, given the current nature and extent of transit serve provision within RFATS. Ms. Hekter also confirmed this as well, noting that when transit activity within RFATS appreciably changes – then it would be appropriate to revisit this approach and consider whether moving away from a dual capacity arrangement might be warranted.

As a take away from this discussion, Mr. Funderburk noted the important role that staff plays in disseminating this type of federal guidance when changes and / or new requirements are announced; and that, it would be helpful to have such material in the agenda packets in preparation for these types of discussions. Mr. Hooper noted that this is indeed the preferred approach – recognizing that periodically, unique circumstances such as those associated with a condensed federal transportation bill can present challenges, but that staff will certainly include such guidance where available or in the alternative, provide summary information outlining any constraints prior to the meeting.

5. PROPOSED POLICY COMMITTEE ACTION ITEMS:

- a. **TIP Amendment – Request to program \$1,085,000 for preliminary engineering and right-of-way acquisition for the India Hook / Celanese Road Intersection Improvement Project** – Mr. Hooper briefly reviewed the upcoming small area studies at Carowinds / Pleasant Road, Gold Hill / Pleasant Road, and SC 49 / 557 / 274. Against this backdrop, Mr. Hooper then noted that the intersection of India Hook / Celanese Road (highest ranked Act 114 intersection), has already had an area study completed to determine the project’s scope and cost at approximately \$4.8 million.

In an effort to further streamline the implementation process, Mr. Hooper asked the Policy Committee to consider approving a TIP amendment programming \$1,085,000 of Guideshare for preliminary engineering and right-of-way acquisition. Brief discussion then followed regarding the ACT 114 ranking process. Mr. Funderburk then asked for a motion. Mr. Hayes made a motion to approve the TIP amendment; Mr. Echols seconded and the motion was unanimously approved.

- b. **TIP Amendment – Consider request to allocate \$108,666 in FY 14-15 Transportation Alternative Program funds to the Sutton Road Sidewalk Project** – Ms. Love briefly noted that this project originally received funding in FY 2011-12 to construct a sidewalk from the Sutton Place subdivision and connecting into an existing sidewalk network within the Baxter development. Ms. Love then noted that this funding request is based on other project activity in the area, which is necessitating the incorporation of a right-of-way component on the project.

Mr. Echols then asked if additional county funds were available to meet this funding need. In response, Ms. Love noted that she is not aware of other funds that could be programmed to the project. As a point of reference, Ms. Love then mentioned that \$60,000 in C-funds have been committed to the project, with \$5,000 in HOA funds.

Ms. Love then asked the Policy Committee to grant preliminary approval of the TAP subcommittee’s recommendation to amend the TIP to reflect \$108,666 in federal funds to the Sutton Road Sidewalk Project. Mr. Funderburk asked for a motion. Mr. G. Sheppard made a motion to give preliminary approval to the TIP amendment; Ms. Pender seconded and the motion was unanimously approved

- c. **FY 14-15 CMAQ Program – Consider allocation of \$2,075,303 in Federal funds –** Mr. Hooper outlined this year’s CMAQ applications – which include additional funding for existing project work at the intersections of Princeton / Springsteen and E. White Street / Albright Road as well as a new project proposal received from York County Natural Gas that would involve the conversion of approximately 25 vehicles (i.e., school buses, transit vehicles and trash trucks) to compressed natural gas.

Mr. Hooper then noted that the CMAQ Sub-Committee has reviewed these funding requests and is recommending that the existing intersection projects proceed at this time, but that additional evaluation remains active for the alternative fuel vehicle project. Mr. Hooper then asked the Policy Committee to grant preliminary approval to allocate \$92,925 to Princeton / Springsteen and \$851,797 to E. White Street / Albright Road and authorize a 15 day public comment period. Mr. Funderburk asked for a motion. Mr. Echols made a motion to give preliminary approval to the TIP amendment; Mr. G. Sheppard seconded and the motion was unanimously approved.

- d. **TIP Amendment – Approval of \$100,000 of SC Department of Parks, Recreation, and Tourism funds to the City of Rock Hill’s Riverwalk / River Park Trail Connector Project** – Mr. Long said that the City of Rock Hill has been awarded federal grant funding from the SC Department of Parks, Recreation, and Tourism; and that these funds need to be reflected in the RFATS FY14-19 TIP. The \$100,000 is from the Recreational Trail Program in FY 14-15. Mr. Long requested that the Policy Committee grant preliminary approval and authorize a 15-day public comment period. Mr. Funderburk asked for a motion. Mr. Hayes made a motion to approve the TIP amendment. Mr. G. Sheppard seconded and the amendment was unanimously approved.

- e. **TIP Amendment – Approval of \$102,000 of FTA Section 5339 funds to the City of Rock Hill** – Mr. Long noted that the City of Rock Hill has been awarded federal grant funding from the Federal Transit Administration; and that, these funds need to be reflected in the FY 14-19 TIP. The \$102,000 is from FTA’s Section 5339 for bus and bus facilities in FY 14-15. Mr. Long requested that the Policy Committee grant preliminary approval and authorize a 15-day public comment period. Mr. Funderburk asked for a motion. Mr. Echols made a motion to approve the TIP amendment. Mr. G. Sheppard seconded and the motion was unanimously approved.

- f. **TIP Amendment – Approval of \$124,000 of FTA section 5310 funds to York County DSN, York County Council on Aging, and York County Adult Daycare Services** – Ms. Love said that York County Disability and Special Needs, York County Council on Aging, and York County Adult Daycare Services have been awarded federal grant funding from the Federal Transit Administration; and that, these funds need to be reflected in the FY 14-19 TIP. Specifically, the \$124,000 comes from FTA’s Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities Program. Ms. Love requested that the Policy Committee grant preliminary approval and authorize a 15-day public comment period. Mr. Funderburk asked for a motion. Mr. G. Sheppard made a motion to approve the TIP amendment. Ms. Pender seconded and it was unanimously approved.

- g. **TIP Amendment – Approval of \$80,000 of FTA Section 5316 & 5317 funds to York Technical College and York County DSN** – Ms. Love said that York County Disability and Special Needs as well as York Tech have been awarded federal grant funding from the Federal Transit Administration; and that, these funds need to be reflected in the FY 14-19 TIP. The \$80,000 from FTA’s Section 5316 and 5317 programs will support

operating assistance in FY 14-15. Ms. Love requested that the Policy Committee grant preliminary approval and authorize a 15-day public comment period. Mr. Funderburk asked for a motion. Mr. Echols made a motion to approve the TIP amendment. Mr. Hayes seconded and the motion was unanimously approved.

- h. FY 14-15 Unified Planning Work Program – Consider final approval of UPWP for FY14-15** – Mr. Hooper noted that the Policy Committee was presented with the draft UPWP at the May meeting; as a point of reference, Mr. Hooper stated that this document outlines RFATS’ activities for the upcoming fiscal year. The UPWP has gone through a 30-day public comment period and received no comments. Mr. Hooper asked for final approval of the FY 14-15 UPWP. Mr. Funderburk asked for a motion. Mr. G. Sheppard made a motion for final approval of the UPWP. Mr. Harris seconded and the UPWP was unanimously approved.

6. OTHER BUSINESS:

- a. Administrative Report** – Mr. Hooper briefly noted that the SCDOT Board of Commissioners voted to eliminate the 20% Road Resurfacing requirement, effective immediately.
- b. TIP** – Mr. Echols requested that staff consider options for more fully outlining available funding; allocated amounts; timelines, etc.
- c. Next Regular Meeting** – Mr. Funderburk announced that the next regular meeting will be held on Friday, September 26, 2014 at the Manchester Meadows Conference Room.

7. ADJOURNMENT:

With no further business, the meeting was adjourned at 1:10 P.M.