



**POLICY COMMITTEE MEETING
SUMMARY MINUTES**

**Friday, August 12, 2011 - 12:00 p.m. (NOON)
Rock Hill City Hall**

COMMITTEE MEMBERS PRESENT: Danny Funderburk; Jim Reno; David Bowman; George Sheppard; Ralph Norman; Sarah Nuckles; and Britt Blackwell

ADMINISTRATIVE/TECHNICAL/MANAGEMENT STAFF PRESENT:
Joy Shealy (SCDOT); Brian Klauk (SCDOT); Jessica Hekter (FHWA); John McCarter (SCDOT); Greg Shaw (SCDOT); Joe Cronin (Fort Mill); Bill Meyer (CRH); Susan Britt (Tega Cay); Church Chorak (CRH); David Hooper (CRH); and Leigh Welch (CRH).

CITIZENS/VISITORS PRESENT: Frank Myers (CAC) and Sheri Williamson (STV/RWA)

1. CALL TO ORDER:

- A. Welcome** – Chairman Funderburk called the meeting to order at 12:15 P.M.
- B. Citizen Comment Period** – Chairman Funderburk invited visitors and/or citizens who had comments to address the Policy Committee at this time. There were no comments.

2. REVIEW/APPROVAL OF MINUTES:

Chairman Funderburk asked if there were any changes, deletions or comments to the minutes of the June 24, 2011 meeting. Hearing no comments, Mr. G. Sheppard made a motion to approve the minutes as presented. Mr. Blackwell seconded and the minutes were unanimously approved.

3. REPORTS AND PRESENTATIONS:

- A. New Catawba River Crossing Feasibility Study** – Mr. Hooper provided an overview of the selection process and then specifically addressed a number of questions raised during the June 24th Policy Committee meeting; in particular, the nature and function of a qualifications-based selection process; preparation of staff's internal cost estimate; and a review of prior qualifications-based RFATS projects. As a part of the presentation, Mr. Hooper went on to discuss the applicable federal / state procurement requirements as well as the process for ranking and negotiating with the highest ranked provider.

Staff then responded to various questions regarding these requirements and next steps for proceeding. Mr. then reviewed the proposal from STV, Inc. in the amount of approximately \$199,600 and confirmed that this amount is within the range determined to fair and reasonable for this type of work. Mr. G. Sheppard then moved to authorize staff to complete negotiations and execute the contract for the feasibility study. Mr. Bowman seconded and with no further discussion, the motion passed unanimously.

- B. 2035 Long Range Transportation Plan (LRTP) Amendment** – Mr. Hooper presented a request for preliminary approval to amend the 2035 Long Range Transportation Plan to reflect the identified funding source for the Celriver widening project and authorize a 30-day public comment period. Mr. Norman made a motion for preliminary approval and authorization of a 30-day public comment period. Mr. Reno seconded and the motion passed unanimously.

4. Other Business:

- A.** Mr. Hooper noted that an administrative adjustment has been made to add the Springfield Parkway (2003 Pennies for Progress project) to the FY 09-15 TIP.
- B.** Next regular meeting – September 23, 2011.

5. Adjournment:

With no further business, the meeting was adjourned at 1:50 P.M.